

Virtual Preparatory Academy at Lucerne

SPECIAL BOARD MEETING MINUTES

Monday, September 12, 2022 2:00 PM

Meeting Location: Conference Call +1 888-585-9008 Conference Room ID#: 404245753

I. Opening Items

A. Meeting Called to Order 2:02 PM

B. Welcome and Roll Call

The Board recognized that Rina Fernandez had resigned as a board member prior to the meeting.

C. Board findings pursuant to Government Code Section 54953(e)

The Board adopted the following findings:

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

D. Election of Board Member

The Board elected Stephanie Van Epps as a director of the Board. **Adopted:** 1 yay (Pierce) ; 0 nays; 0 abstentions.

E. Adoption of Agenda **Adopted:** 2 yay (Pierce and Van Epps) ; 0 nays; 0 abstentions.

F. Approval of Minutes **Adopted:** 2 yay (Pierce and Van Epps) ; 0 nays; 0 abstentions.
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G. Public Comment

Public comment was held per the agenda.

II. Information Items

A. Administrative Reports:

Michelle Romaine, Head of School
Kristen Mandell, Principal
Tamara Reynolds, Academic Administrator

III. Action Items

A. Approve 21-22 Unaudited Actuals **Adopted:** 2 yay (Pierce and Van Epps) ; 0 nays; 0 abstentions.

The Board will considered and approved the Charter School's Unaudited Actuals for the 2021-22 school year.

B. Certificated Employee Contracts **Adopted:** 2 yay (Pierce and Van Epps) ; 0 nays; 0 abstentions.

The Board considered and ratified the following employee contracts: 22230035, 22230036, 22230037, 22230038, 22230039, 22230040 (one new middle school teacher and five new elementary teachers.)

C. Application for Funding **Adopted:** 2 yay (Pierce and Van Epps) ; 0 nays; 0 abstentions.

The Board reviewed and approved the submission of the Consolidated Application (ConApp) for funding under the following programs: Title I, Part A (Basic Grant) Title II, Part A (Supporting Effective Instruction), Title IV, Part A (Student and School Support).

D. Education Protection Account (EPA) **Adopted:** 2 yay (Pierce and Van Epps) ; 0 nays; 0 abstentions.

The Board considered and approved the allocation and use of EPA funds under Article XIII, Section 36 of the California Constitution. The Board previously approved the allocation and use of \$79,202 in EPA funds at its 6/22/22 Board Meeting, and has since received additional EPA funding (now totaling \$89,058) that is subject to allocation by the Board. [<https://lucerne.virtualpreparatoryacademy.com/wp-content/uploads/sites/6/2021/07/EPA-Virtual-Preparatory-Academy-at-Lucerne-Education-Protection-Account.pdf>]

E. Accel School Services Vendor Invoices **Adopted:** 2 yay (Pierce and Van Epps) ; 0 nays; 0 abstentions.

The board considered and approved the payment of invoices for May, June, and July services.

Meeting Cancellation **Adopted:** 2 yay (Pierce and Van Epps) ; 0 nays; 0 abstentions. The Board canceled its

Governing Board Meeting
VPA Lucerne

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regular meeting scheduled for September 14, 2022.

IV. Closing Items

A. Board Member Comments

- B. Motion for Adjournment:** 2 yay (Pierce and Van Epps) ; 0 nays; 0 abstentions.
The meeting adjourned at 2:21 PM