

Virtual Preparatory Academy at Lucerne

MINUTES of REGULAR BOARD MEETING AGENDA

Wednesday, March 15, 2023 2:00 PM

Meeting Location: 2335 W Foothill Blvd. #11 Upland, Ca. 91786

Members of the public may also observe and participate in the meeting via Zoom:

Join Zoom Meeting

<https://us06web.zoom.us/j/85160196493?pwd=a1h3RjNtTWYvTmdlNy83TElpU2lrUT09>

Phone Access: 669-900-6833 or 213-338-8477

Meeting ID: 851 6019 6493 Passcode: 697055

Individuals wishing to speak at the board meeting during the public comment period may do so at the designated time, in-person at the location(s) above, via Zoom or through the telephone numbers above, or by directing advance written comments to the Head of School, Michelle Romaine, at mromaine@vpreplucerne.org.

MEETING AGENDA & RELATED MATERIALS

For more information concerning this agenda or for materials relating to this meeting, please contact the Head of School, Michelle Romaine, at mromaine@vpreplucerne.org. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 2335 W. Foothill Blvd., Upland, CA 91786.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting the Head of School, Michelle Romaine, at mromaine@vpreplucerne.org.

I. Opening Items

A. Meeting Called to Order 2:02 PM

Governing Board Meeting
VPA Lucerne

Date: March 15, 2023

B. Welcome and Roll Call

C. Election of Board Member

The Board will consider electing Lynn Wirt as a director of the Board. **Adopted:** 3 yays (Pierce, Fernandez, Van Epps) ; 0 nays; 0 abstentions

D. Adoption of Agenda **Adopted: 4 yays (Pierce, Fernandez, Van Epps, Wirt) ; 0 nays; 0 abstentions**

E. Approval of Minutes **Adopted: 4 yays (Pierce, Fernandez, Van Epps, Wirt) ; 0 nays; 0 abstentions**
2/15/23 Regular Board Meeting

F. Public Comment

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. At the designated time for public comment, speakers line up at the designated podium at the meeting locations(s), use the “raise hand” function on Zoom, or calling the indicated phone number on the agenda pressing *9 to “raise your hand.” Speakers on items not on the agenda for action will be heard at the conclusion of the public input period. Each speaker is allowed a maximum of three minutes for his or her comments. Accommodations are made for translation and for those needing assistance. Each speaker may only make a single appearance at each Board Meeting. Exceptions are made for items labeled “Public Hearing”.

G. Administrative Reports:

Michelle Romaine, Head of School
Kristen Mandell, Principal

II. Action Items

A. Second Interim **Adopted: 4 yays (Pierce, Fernandez, Van Epps, Wirt) ; 0 nays; 0 abstentions**

The Board will consider approval of the Second Interim Report.

The Second Interim Report is an update of the actual year to date. This comparison is to show the board where the school’s budget stands from what was originally budgeted.

B. LCAP Federal Addendum **Adopted: 4 yays (Pierce, Fernandez, Van Epps, Wirt) ; 0 nays; 0 abstentions**

The Board will consider approval of the LCAP Federal Addendum as part of meeting requirements for Every Student Succeeds Act (ESSA) school plan.

C. Independent Auditor Selection **Adopted: 4 yays (Pierce, Fernandez, Van Epps, Wirt) ; 0 nays; 0 abstentions**

The Board will consider approval for the Independent Auditor Selection.

The State of California requires a financial and programmatic audit for all charter schools to certify financial solvency and programmatic compliance with all independent study laws and regulations. The independent auditor is chosen from a list of approved auditors provided by the California Department of Education.

D. Accel School Services Vendor Invoice **Adopted: 4 yays (Pierce, Fernandez, Van Epps, Wirt) ; 0 nays; 0 abstentions**

The Board will consider approval for the payment of invoice for February services.

E. Accel School Services Expense Invoice **Adopted: 4 yays (Pierce, Fernandez, Van Epps, Wirt) ; 0 nays; abstentions**

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The Board will consider approval for the payment of expenses for January.

III. Closing Items

A. Board Member Comments

- B. Motion for Adjournment** 4 yays (Pierce, Fernandez, Van Epps, Wirt) ; 0 nays; 0 abstentions
The meeting adjourned at 2:24 PM